



## AVONDALE PRIMARY SCHOOL

24 Wood Street  
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*December, 2023*

### YEAR 1 - PARENT PAYMENT ARRANGEMENTS - 2024

Dear Parent/Guardian,

Avondale Primary School is looking forward to another great year of teaching and learning and would like to advise you of Avondale Primary School's voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard Victorian Curriculum and we want to assure you that all contributions are voluntary.

***Parent contributions continue to provide an important and critical source of funding which enables us to supply resources necessary to maximise successful delivery of our learning programs.***

The ongoing support of our families ensures that our school can offer the best possible education and support for our students.

We want to thank you for your continued support of Avondale Primary School, whether that's through paying the voluntary contributions, fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school your financial contribution has allowed us to replenish and upgrade materials to support our curriculum and enhance our quality teaching and learning program.

This has included purchasing and maintaining:

- Books and resources for teaching reading and writing
- Literature for classroom libraries
- Hands on materials for teaching mathematics
- Games such as chess sets and other maths or problem-solving resources
- Sports equipment for the PE and Sports program and lunchtime activities
- Art resources for the Arts program as well as classroom programs
- Classroom furniture and organisational resources (tubs for books and other class resources)
- Wellbeing learning opportunities
- Digital technologies including the purchase of laptops, iPads and subscriptions to online resources

The following pages outline the amount per student for 2024.

For further information on the Department's Parent Payments Policy please see the one-page overview attached or visit:

<https://www2.education.vic.gov.au/pal/parent-payment/policy>

Yours sincerely,

Mrs Jill BENHAM  
**PRINCIPAL**

Ms Isabelle SAWTELL  
**SCHOOL COUNCIL PRESIDENT**

## **Financial Support for Families**

Avondale Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- The Camps, Sports and Excursions Fund can be used towards Camps/Excursions/Incursions
- Individual payment plans for extra-curricular items and activities
- State Schools' Relief support for clothing / uniforms  
<https://stateschoolsrelief.org.au/schools>
- CentrePay – this is a free direct bill paying service available for customers who receive an Australian Government Department of Human Services Centrelink payment, family assistance payment or Parental Leave Pay  
<https://www.servicesaustralia.gov.au/individuals/services/centrelink/centrepay>
- The school has flexible payment arrangements for parents to access if required. Any questions regarding financial assistance or other issues please see the Principal, Assistant Principal or Business Manager

For further information please contact:

Maria Zerowsky – Business Manager

Ph: 03 9318 1755 / Email: [Avondale.ps@education.vic.gov.au](mailto:Avondale.ps@education.vic.gov.au)

## **Payment Method**

A Compass Post will be sent out in the new year for parents to make payments.

All parent payments and contributions can be paid through:

- **Compass portal (preferred option), via Course Confirmation & Payments**
- Bpay (parents will need their Biller Code and Reference details)
- EFTpos payable at the school office

## **Refunds:**

Please refer to Avondale Primary School's Refund Policy located on our school website.



<b>CURRICULUM CONTRIBUTIONS</b> – items and activities that students use, or participate in, to access the Curriculum	<b>Amount</b>
<ul style="list-style-type: none"> <li>• <i>General classroom materials and resources. paper, posters/charts, shared classroom stationery, books, pencils, pens</i></li> <li>• <i>Art – paint, crayons, canvas, glitter, coloured paper</i></li> <li>• <i>Science – hands-on materials</i></li> <li>• <i>Mathematics – numeracy hands-on materials</i></li> <li>• <i>English – book boxes, readers, classroom library resources</i></li> <li>• <i>Physical Education – sports equipment</i></li> <li>• <i>Auslan resources</i></li> </ul>	\$157.00
<i>Online Subscriptions</i> <ul style="list-style-type: none"> <li>• <i>Mathletics</i></li> <li>• <i>Sunshine Online</i></li> <li>• <i>Story Box Library</i></li> <li>• <i>Essential Assessment</i></li> </ul>	\$39.00
<i>ICT Devices – provision of devices – laptops / iPads / electronic equipment through the shared classroom sets</i>	\$50.00
<i>Printing / photocopying</i>	\$10.00
<b>Total Amount</b>	<b>\$256.00</b>

<b>Other Contributions</b> - for non-curriculum items and activities	<b>Amount</b>
<i>First aid and hygiene costs</i>	\$20.00
<i>Compass School Manager</i>	\$15.00
<i>School Grounds Maintenance and Improvements</i>	\$30.00
<b>Total Amount</b>	<b>\$65.00</b>



Extra-Curricular Items and Activities

Avondale Primary School offers a range of items and activities, that enhance the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
School Photos – To be paid directly to photographers – Online Payment	N/A	
10 Day Swimming or Water Safety Program More information will be provided in 2024 to families regarding the program through Compass prior to the event	TBA	
School Camps, excursions and incursions as scheduled throughout 2024	TBA	
Total Extra-curricular Items and Activities		\$ TBA

TOTAL

Category Summary	Amount
Curriculum Contributions	\$256.00
Other Contributions	\$65.00
Extra-Curricular Items and Activities	TBA
Total Amount	\$321.00



# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.