

Mobile Phone/ Internet Enabled/Recording Device Policy 2020



Avondale Primary School

STATEMENT OF COMMITMENT TO CHILD SAFETY

Avondale Primary School is committed to safety and wellbeing of all children and young people. This will be the primary focus of our care and decision making. Avondale Primary School has zero tolerance for child abuse.

Avondale Primary School is committed to providing a child safe environment where children and young people are safe, and their voices are heard about decisions that affect their lives. Particular attention will be paid to the cultural safety of Aboriginal children, international students from culturally and / or linguistically diverse backgrounds, vulnerable children as well as the safety of children with a disability.

Every person involved in Avondale Primary School has a responsibility to understand the important and specific role he/ she plays individually and collectively to ensure that the wellbeing and safety of all children and young people is at the forefront of all they do and every decision they make.

PURPOSE

To explain to the Avondale Primary School community our policy requirements, and expectations regarding the safe and appropriate management of mobile phones, personal internet enabled and or recording devices by students, at school or during school activities.

SCOPE

This policy applies to all students, staff (including Casual Relief Teachers), visitors, volunteers and contractors using mobile or internet enabled devices on school property.

AIMS

- To ensure a safe and engaging learning environment for all students free of distractions
- To ensure that every child's privacy is protected from unauthorised photo / video and recording
- To ensure that students are not able access social media whilst at school
- To manage a student's capacity to make external contacts during school time

IMPLEMENTATION

Students wishing to bring a mobile phone or internet enabled device to school must:

- Have a mobile phone permission form submitted by their parents approved by the Principal
- Deposit their labelled mobile phones, personal internet enabled and or recording devices at the office when they arrive at school and sign it in. Students are not to be in possession of their mobile phone during school hours while at school, or participating in external school activities
- Understand that they are not allowed to use their mobile phones, personal internet enabled and recording devices to contact others or photograph, film or record other students
- Ensure that their mobile phone, personal internet enabled and or recording device has been switched off when they leave them at the office
- Understand that they are responsible for their own mobile phones, personal internet enabled and or recording device and that the school is not responsible for any damage, loss or theft of phones or devices. The school is responsible for devices signed in and left at the office
- Upon return of their permission form students will meet with our office staff to ensure they understand their rights and responsibilities mobile phones, personal internet enabled and or recording device use at school.

- If these procedures have not been followed, the phone will be confiscated from the student and the parent will be asked to collect it from the school office
- If parents need to contact a student they should follow normal procedures and ring the school office on 9318 1755

Insurance

Avondale Primary School does not have insurance for accidental damage of phones or other devices. Students, staff, visitors and contractors bring phones and devices to school at their own risk.

Camps and excursions

Students will not be able to take mobile phones or internet enabled devices on excursions or camps.

Teachers report to parents of students on camp via Compass. If teachers need to communicate to parents they have all the contact details necessary to do so.

Teachers, Parents, Visitors and Contractors

- Teachers, parents, visitors and contractors may carry mobile phones or other devices, onto the school grounds but are required to keep them on silent whilst participating in school activities or working in classrooms or corridors.
- Teachers, parents, visitors or contractors are to make or take calls away from teaching and learning areas.
- Parents, visitors or contractors are not to use any digital device to record, film or take photographs of any students other than their own
- Teachers may record, film or photograph students in the normal delivery of the school curriculum but require permission from parents/ guardians for images to be used in the school newsletter, promotional material or website.
- Teachers, parents, visitors or contractors must be respectful of the privacy of all members of the school community

It should be noted that it is a criminal offence to use a mobile phone to menace, harass or offend another person. If this policy is not respected and adhered to then the school may consider it appropriate to involve the police.

RELATED POLICIES AND RESOURCES

- Please see the Avondale Primary School Website for the following related policies:
Bullying prevention policy
Child Safety Policy
Duty of Care Policy
Student Wellbeing and Engagement Policy
Behaviour Management Policy
Parent Code of Conduct Policy
Personal Property Policy
Privacy Policy
- School Policy and Advisory Guide: [Students Using Mobile Phones](#)

REVIEW PERIOD

This policy was last reviewed in March 2020 and is to be reviewed in March 2021.